



TRIBER - TENDER MANAGEMENT MADE EASY!

Features & Functions



1 Security

There are several options available for logon authentication to ensure secure access accounts. Common methods include a username and password combination, two-factor authentication, biometric verification, single sign-on.

Triber offers high levels of security with three logon options:



Triber is built on the Amazon Web Services "AWS" Cloud infrastructure. AWS is a secure and highly scalable global cloud computing platform. AWS provides Triber with a wide range of services such as computing, storage, databases, analytics, machine learning, and more.



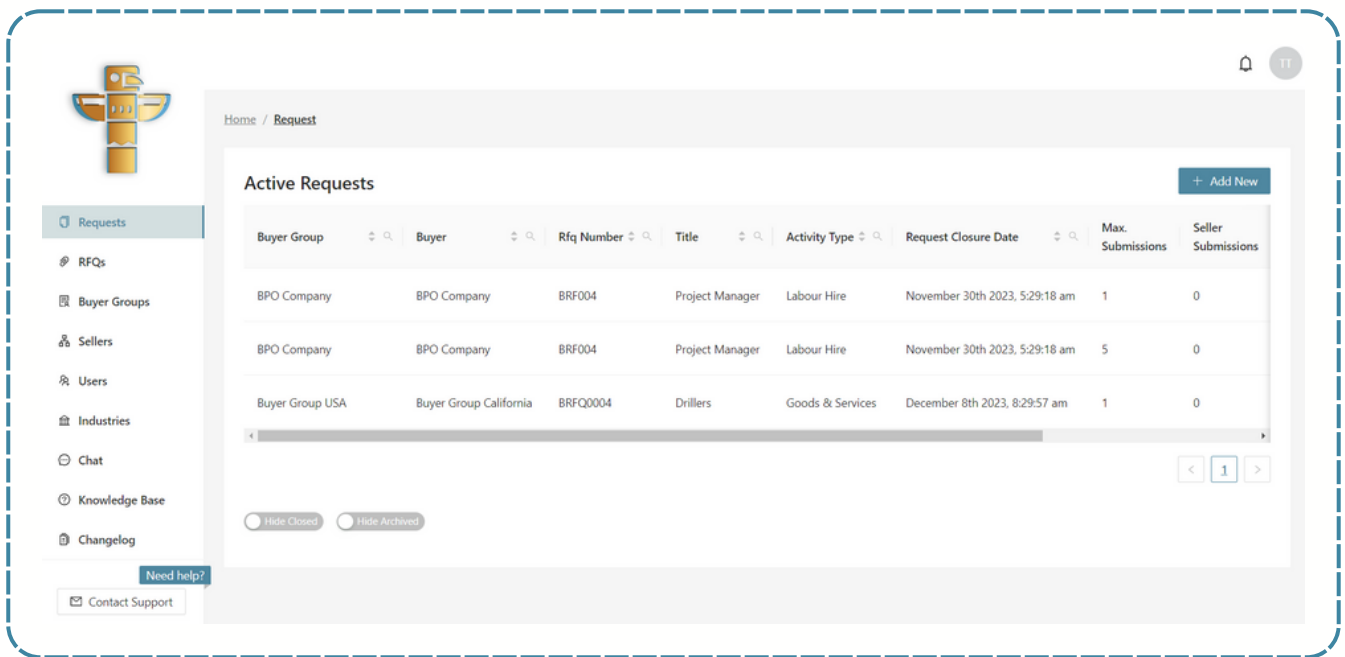
2 Triber Marketplace Dashboard

Triber's Marketplace Dashboard is the Buyer's and Seller's control room.

At a glance Buyers can see all of their current activity and the progress of supplier's responses. Buyers can purchase products and/or services from their sellers with all communications and documents stored in our secure environment.

Sellers can see all of their current activity, any buyer updates to documents or tender status in real time. Alerts are sent via email to prompt sellers to review updates.

Triber's Marketplace Dashboard is a valuable tool for both buyers and sellers looking to streamline their purchasing and selling processes.



3 User Maintenance

Operators are allowed to create another Operator, Buyer User, and Seller User while the Buyer is only allowed to create Seller User.

Create User

Filling out the form below will result in an invitation being sent to the user allowing them to join the marketplace.

Username

Email

First Name

Last Name

Role

Marketplace Operator
Buyer User
Seller User

Operators can set filters for active users within a specific date period.

All Users

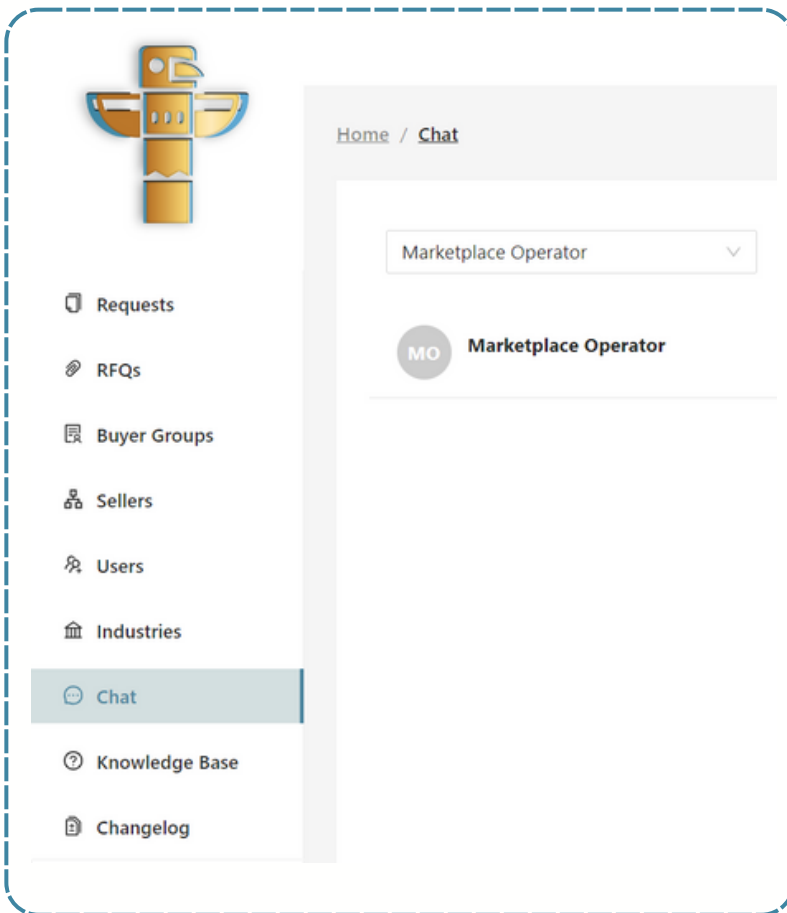
Active User Search

Active User Search:
Set an active date period below to view a summary of users within your marketplace within the provided date range.

Select date to Select date

Operators and Buyers have the ability to edit user information and deactivate users.

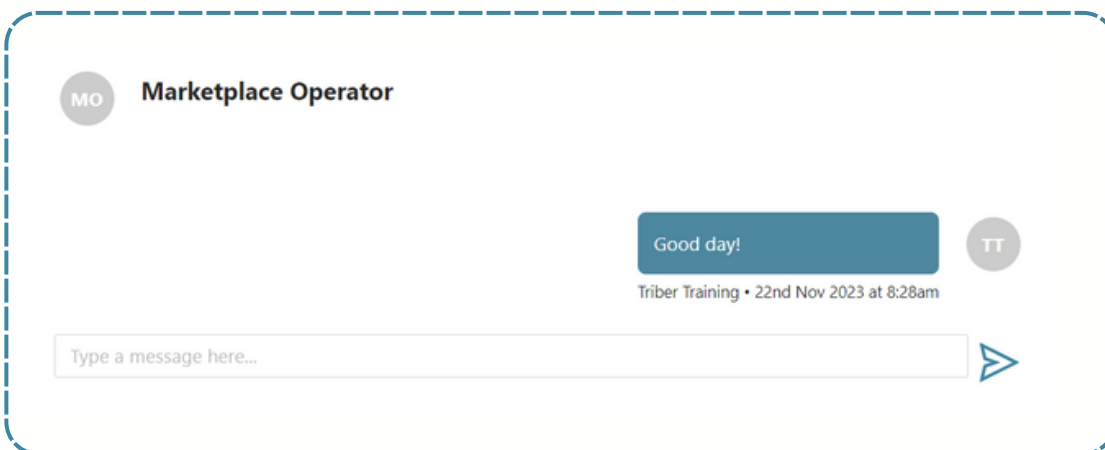
4 Chat



Operators, buyers, and sellers have the ability to communicate peer-to-peer:

1. Operators to each other.
2. Buyers to members of their Buyers Group
3. Sellers between the Seller's Triber Users

Each message includes the sender's name, along with a date and time stamp for context. All messages will be retained and cannot be deleted.



5 Buyer Group

Only Operators are permitted to create Buyer Users or Buyer Groups.

Buyer Users can create the Buyers they service. All RFQs are issued on behalf of a Buyer and stored separately for each Buyer. Triber provides documentation storage attached to Buyers so that Buyers documentation can be stored prior to issuing RFQs.

Operator

New Buyer Group

Name *

Upload a Logo

+ Upload

Cancel Submit

Buyer User

Add new Buyer

Name *

Submit Cancel

6 RFQ

New RFQ

Filling out the form below will result in the creation of an RFQ

Activity Type *
Labour Hire

Rfq Number *
Rfq Number

Title *
Title

Industry *
Industry Add New Industry

Buyer Group *
Buyer Group

Buyer *
Select a Buyer Add New Buyer

Country *
Country

Location
Select Location

RFQ Published Date *
Select date

Request Closure Date *
Select date

Estimated Start Date *
Select date

These are the requirements for Labour Hire RFQ:

1. Activity Type
2. RFQ Number
3. Title
4. Industry
5. Buyer Group
6. Buyer
7. Country - Multi Country
8. Location
9. RFQ Published Date
10. Request Closure Date
11. Estimated Start Date
12. Contract Duration
13. Extension Terms
14. Residency
15. Arrangement
16. Security Arrangement
17. Max Charge
18. Currency
19. Charge Type
20. Compliance Document Required (Yes/NO/NA)
21. Supporting Information
22. Supporting Documents

6 RFQ

Active Requests

Buyer Group	Buyer	Rfq Number
Buyer Group USA	Buyer Group Colorado	BRFQ0001
Sports Organisation	Sports Organisation	BRF003
BPO Company	BPO Company	BRF004
BPO Company	BPO Company	BRF004
Buyer Group USA	Buyer Group California	BRFQ0004

Hide Closed
 Hide Archived

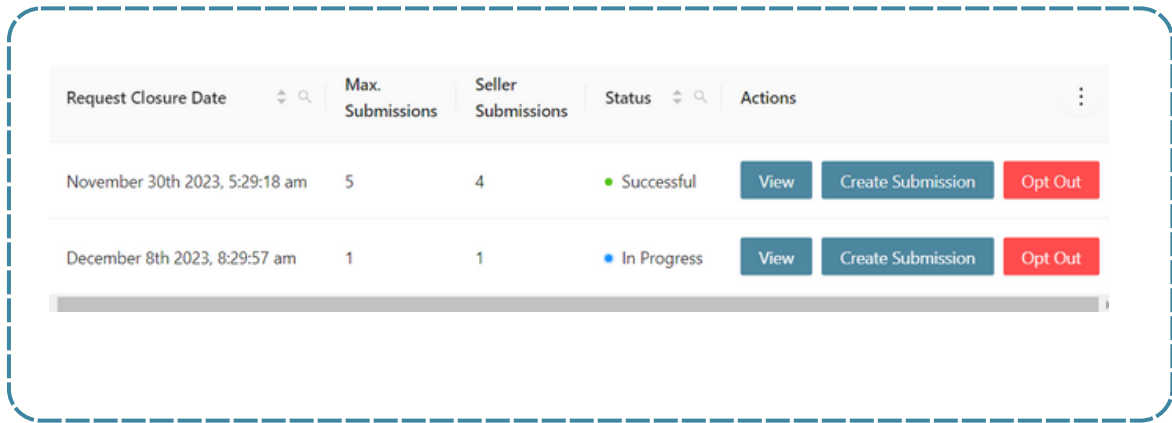
While for Permanent Hire RFQ, Contract Duration, and Extension terms are excluded, the following are the requirements for Goods & Services RFQ:

1. Activity Type
2. RFQ Number
3. Title
4. Industry
5. Buyer Group
6. Buyer
7. Arrangement
8. Country - Multi Country
9. Location
10. RFQ Published Date
11. Request Closure Date
12. Date when required
13. Service Term
14. Quantity
15. Max charge
16. Currency
17. Charge type
18. Compliance Document Required (Yes/NO/NA)
19. Supporting Information
20. Supporting Documents

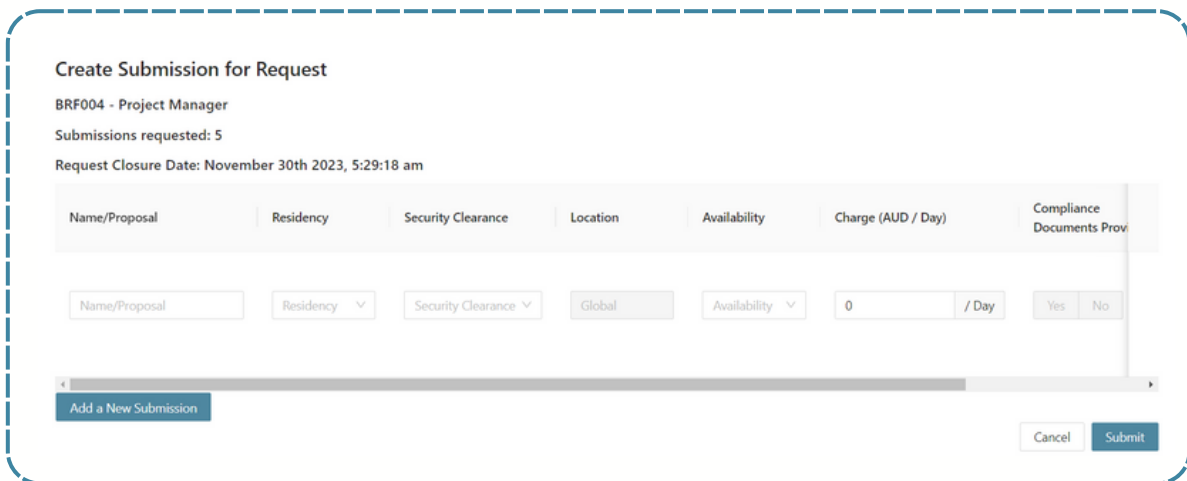
Operators and Buyers may publish to one or many Sellers with a single push of the button. Both users have the ability to edit, close, and delete RFQs or requests. All requests are segregated into three categories: Active, Closed, and Archived. Any request that has been three months from its closure date will be transferred automatically to Archived Requests.

7 Seller Response

When a Seller user receives a request from a Buyer or Operator, they will have the ability to create, edit, or delete a submission, and they can also choose to Opt Out of the request.



Request Closure Date	Max. Submissions	Seller Submissions	Status	Actions
November 30th 2023, 5:29:18 am	5	4	Successful	View Create Submission Opt Out
December 8th 2023, 8:29:57 am	1	1	In Progress	View Create Submission Opt Out



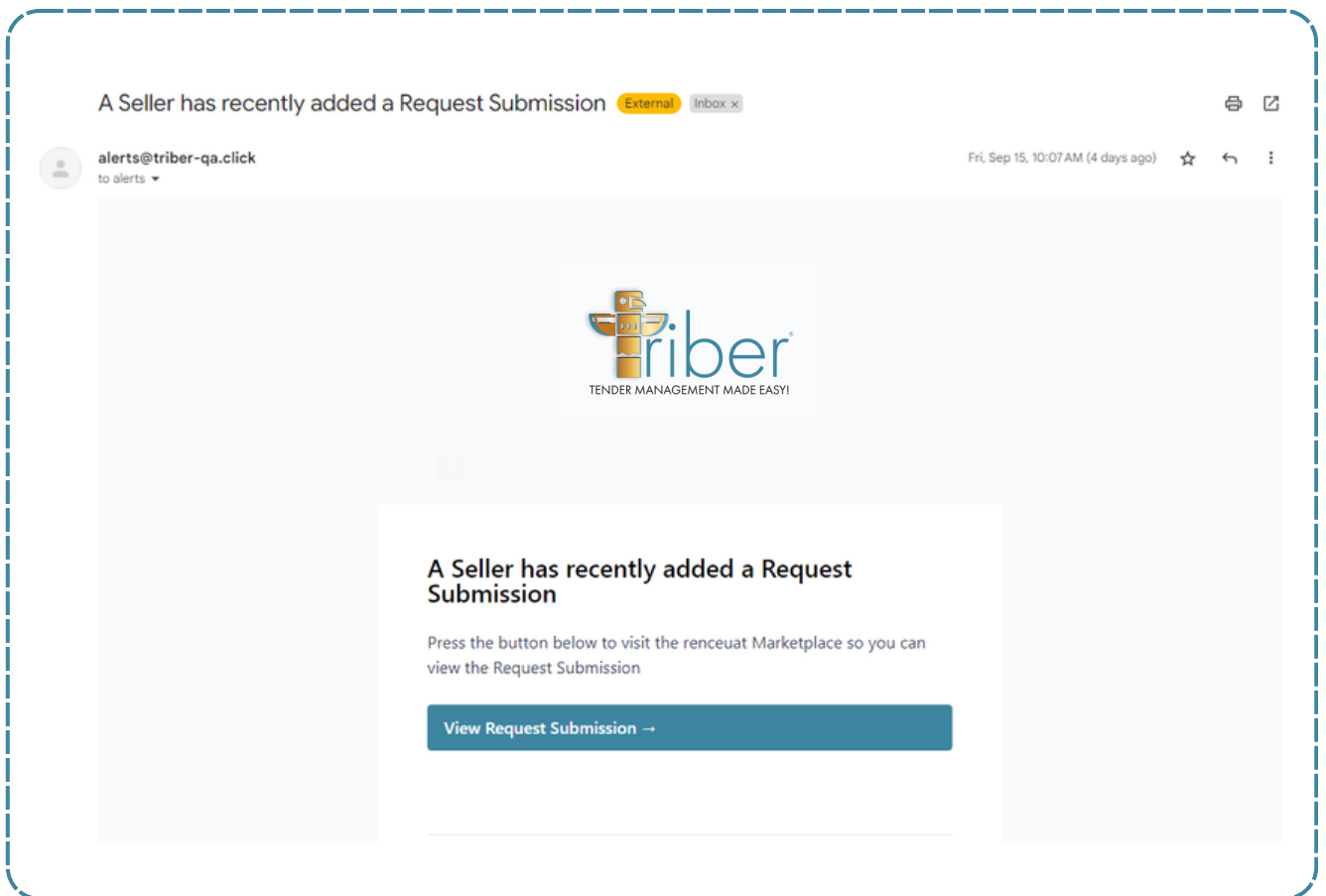
Create Submission for Request
BRF004 - Project Manager
Submissions requested: 5
Request Closure Date: November 30th 2023, 5:29:18 am

Name/Proposal	Residency	Security Clearance	Location	Availability	Charge (AUD / Day)	Compliance Documents Provided
<input type="text" value="Name/Proposal"/>	<input type="text" value="Residency"/>	<input type="text" value="Security Clearance"/>	<input type="text" value="Global"/>	<input type="text" value="Availability"/>	<input type="text" value="0"/> / Day	<input type="text" value="Yes"/> <input type="text" value="No"/>

[Add a New Submission](#) [Cancel](#) [Submit](#)

8 Email Notifications

Email notifications can be a useful tool to keep all parties informed and up to date. Everyone linked to the request can receive updates on the status of the request, any actions taken, and any changes made. This can help to ensure that everyone is on the same page and can respond quickly if necessary. Additionally, email notifications can also serve as a record of the actions taken during the request, which can be helpful for future reference.



9 Request Notifications

This feature enables linked users to receive real-time updates on the status of their requests and notifications whenever changes occur. The statuses of RFQs are as follows:

Labour/Permanent Hire

- In Progress
- Cancelled
- Not Shortlisted
- Shortlisted
- Buyer Pending
- Interview
- Successful
- Contract Negotiation
- Awarded
- Completed

Goods & Services

- In Progress
- Cancelled
- Unsuccessful
- Successful
- Contract Negotiation
- Awarded
- Completed

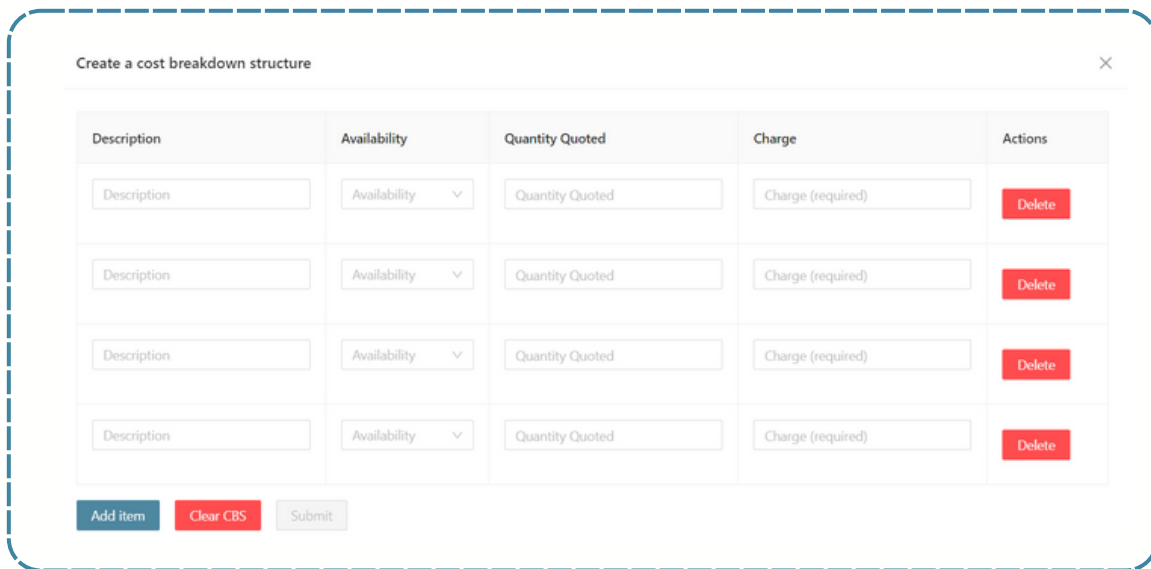
The status of your Request Submission has been updated

Press the button below to visit the training Marketplace so you can view the Request Submission

[View Request Submission →](#)

10 Pricing Response

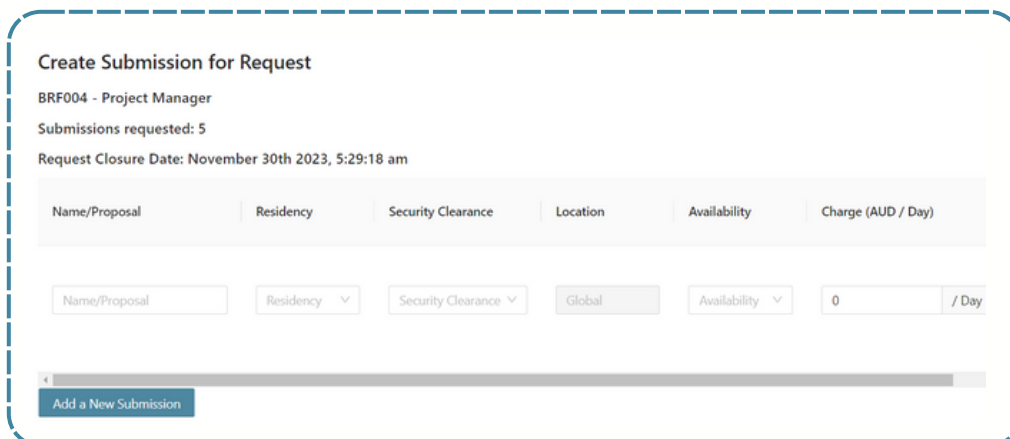
A cost breakdown structure (CBS) is a hierarchical representation of the costs. It breaks down the costs into smaller, more manageable components to help with budgeting and forecasting. This allows for more accurate tracking and monitoring of costs throughout the project or product lifecycle. The CBS is an essential tool for project managers and accountants to ensure that the project remains within budget and to identify areas where cost savings can be made. This is applicable for Goods & Services RFQ only.



The screenshot shows a web form titled "Create a cost breakdown structure" with a close button (X) in the top right corner. The form contains a table with five columns: Description, Availability, Quantity Quoted, Charge, and Actions. There are four rows of input fields, each with a "Delete" button in the Actions column. At the bottom of the form, there are three buttons: "Add item" (blue), "Clear CBS" (red), and "Submit" (grey).

Description	Availability	Quantity Quoted	Charge	Actions
<input type="text" value="Description"/>	<input type="text" value="Availability"/>	<input type="text" value="Quantity Quoted"/>	<input type="text" value="Charge (required)"/>	<input type="button" value="Delete"/>
<input type="text" value="Description"/>	<input type="text" value="Availability"/>	<input type="text" value="Quantity Quoted"/>	<input type="text" value="Charge (required)"/>	<input type="button" value="Delete"/>
<input type="text" value="Description"/>	<input type="text" value="Availability"/>	<input type="text" value="Quantity Quoted"/>	<input type="text" value="Charge (required)"/>	<input type="button" value="Delete"/>
<input type="text" value="Description"/>	<input type="text" value="Availability"/>	<input type="text" value="Quantity Quoted"/>	<input type="text" value="Charge (required)"/>	<input type="button" value="Delete"/>

For Labour/Permanent Hire, Sellers may respond with a Single Price.



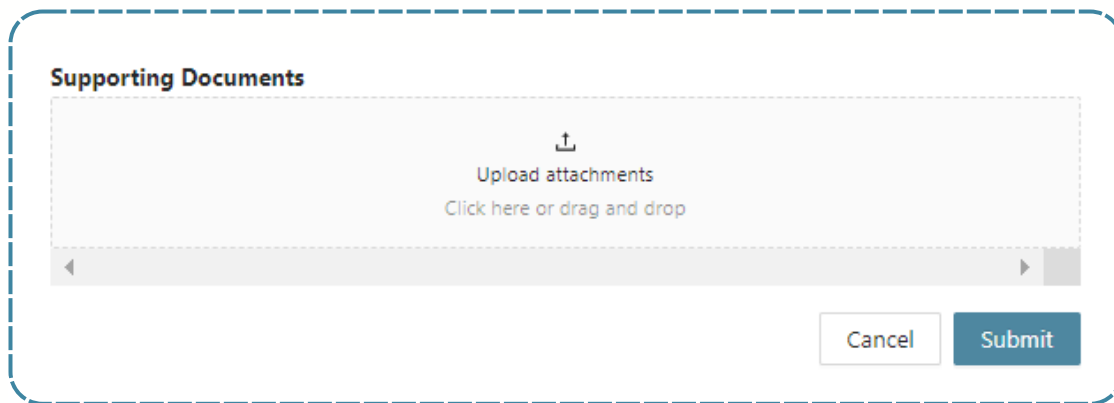
The screenshot shows a web form titled "Create Submission for Request" for "BRF004 - Project Manager". It indicates "Submissions requested: 5" and a "Request Closure Date: November 30th 2023, 5:29:18 am". The form has a table with six columns: Name/Proposal, Residency, Security Clearance, Location, Availability, and Charge (AUD / Day). Below the table, there are input fields for each column: "Name/Proposal" (text), "Residency" (dropdown), "Security Clearance" (dropdown), "Global" (text), "Availability" (dropdown), and "0" (text) followed by "/ Day". At the bottom, there is a blue button labeled "Add a New Submission".

Name/Proposal	Residency	Security Clearance	Location	Availability	Charge (AUD / Day)
<input type="text" value="Name/Proposal"/>	<input type="text" value="Residency"/>	<input type="text" value="Security Clearance"/>	<input type="text" value="Global"/>	<input type="text" value="Availability"/>	<input type="text" value="0"/> / Day

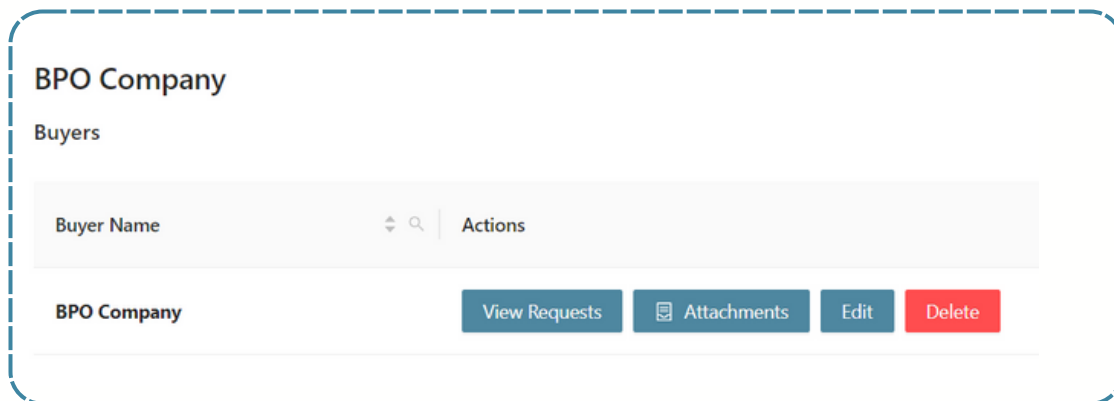
11 Document Storage

A document repository is a centralised location for storing, managing, and sharing documents. It allows users to easily access and collaborate on documents without the hassle of emailing back and forth or searching through different folders. This is to ensure that only authorised users have access to sensitive documents. Overall, a document repository can increase productivity and efficiency by streamlining document management processes. With Triber, users are allowed to store documents for the following:

1. All RFQ related documentation during the creation of request.



2. Document Storage for Buyers, segregated per group.



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Document Storage

3. Document storage for Seller responses.

Create Submission for Request

BRF004 - Project Manager

Submissions requested: 5

Request Closure Date: November 30th 2023, 5:29:18 am

Name/Proposal	Location	Availability	Charge (AUD / Day)	Compliance Documents Provided	Attachments
<input type="text" value="Name/Proposal"/>	<input type="text" value="Global"/>	<input type="text" value="Availability"/>	<input type="text" value="0"/> / Day	<input type="text" value="Yes"/> <input type="text" value="No"/>	<div style="border: 1px solid #ccc; padding: 5px; text-align: center;">Upload attachments Click here or drag and drop</div>

Risk and Compliance

Sellers have the ability to upload/edit documents in the Compliance Dashboard with document expiration. Email notifications are sent when Sellers create or edit documents, and notifications of document expiry are sent to both Operators and Sellers who uploaded the documents.

Compliance Dashboard

Product Liability Coverage against claims if a product causes harm	Professional Indemnity Coverage against legal claims due to professional errors, negligence, or breaches
View	Edit
Public Liability Coverage against claims if a vendor's actions cause injury or property damage	Workers Compensation Mandatory coverage providing financial support for employees injured or ill due to work-related activities
View	Edit
Industry Certifications Any documentation which demonstrates relevant certifications in your industry	Other Other documentation which may be of interest to potential Buyers
View	Edit

A Product Liability Compliance Document Has Expired For Seller - ABC Recruitment Agency

This is a reminder that the Product Liability compliance document with the name "Client Demo Document.pdf" has recently expired. We encourage you to review and update the document as soon as possible.

[Go to Dashboard →](#)

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Private Branding

For additional customisation of the Triber platform, users have the option to change the logo of their marketplace. This logo will appear on the marketplace in the left-hand menu panel, during the login process, and in all email notifications.

The screenshot displays the Triber platform interface with private branding for 'ABC Recruitment Agency'. The interface is divided into three main sections: a left-hand menu, a central content area, and a right-hand menu.

Left-hand menu: Features a large golden logo at the top. Below it, a list of menu items is shown: Requests (highlighted), RFQs, Buyer Groups, Sellers, Users, Industries, Chat, Knowledge Base, and Changelog. At the bottom, there is a 'Need help?' button and a 'Contact Support' button.

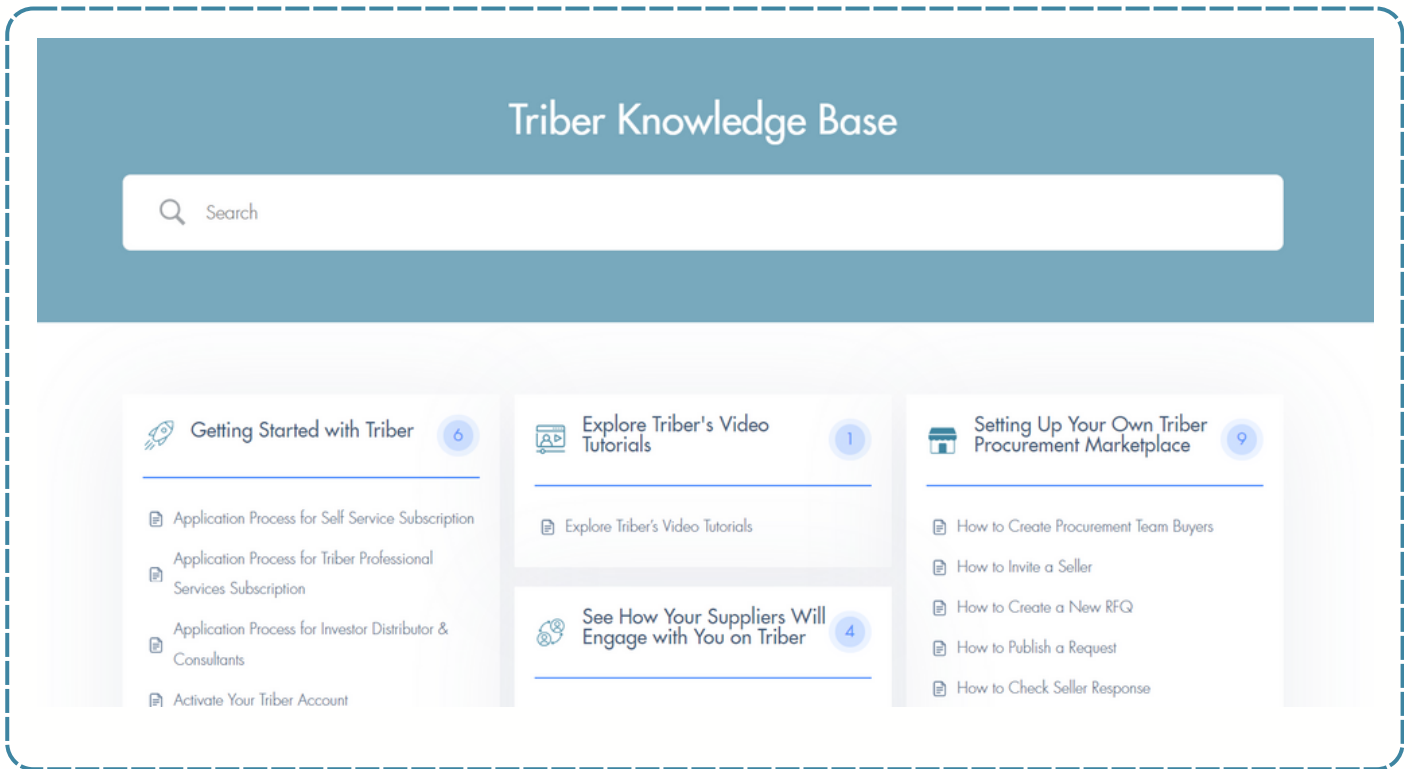
Central content area: Displays a notification titled 'A Product Liability Compliance Document Has Expired For Seller - ABC Recruitment Agency'. The notification text reads: 'This is a reminder that the Product Liability compliance document with the name "Client Demo Document.pdf" has recently expired. We encourage you to review and update the document as soon as possible.' Below the text is a 'Go to Dashboard --' button.

Right-hand menu: Features a large golden logo at the top. Below it, a list of menu items is shown: Requests, Users, Compliance (highlighted), Chat, Knowledge Base, Changelog, and ABC Recruitment Agency. At the bottom, there is a 'Need help?' button and a 'Contact Support' button.

Footer: The Triber logo is displayed at the bottom right, with the tagline 'TENDER MANAGEMENT MADE EASY!'.

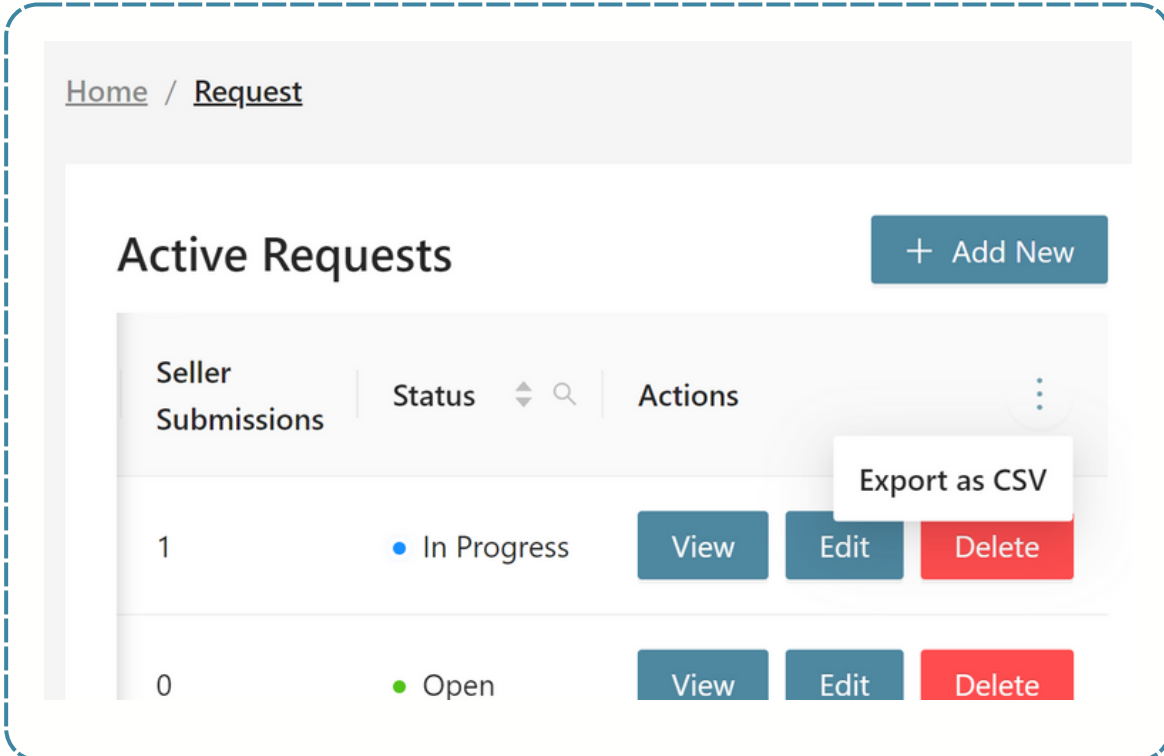
14 Knowledge Base

Our Knowledge base is easily accessible through our platform or website. Video tutorials are readily available whenever our customers need them.



Data Extract & Reporting

All users can extract data from any dashboard and with GraphQL, users can request specific data they need, and the server responds with only that data, eliminating over-fetching or under-fetching of information. This allows for more efficient data retrieval and better flexibility in handling different requirements.



The screenshot displays a web application interface for managing requests. At the top, there is a breadcrumb trail: [Home](#) / [Request](#). Below this, the main heading is "Active Requests", accompanied by a "+ Add New" button. The core of the interface is a table with the following structure:

Seller Submissions	Status	Actions
1	● In Progress	View Edit Delete
0	● Open	View Edit Delete

An "Export as CSV" button is visible, positioned above the "Delete" button of the first row. The interface is enclosed in a dashed blue border.

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Currency

Triber allows for payments in multiple currencies, including AUD, USD, CAD, EUR, GBP, NZD, and SGD.



Changelog

Changelog include information about bug fixes, new features, and improvements that have been made since the last version was released.

[Home](#) / [Changelog](#)

Changelog

The below represents a summary of changes implemented into the latest release:

- Introduction of a Cost Breakdown Structure for the Goods & Services Activity Type
- Maintenance & Enhancement changes

For further information or to suggest an enhancement to the Platform for inclusion in a future release, please contact support.

18 Support

Triber support is available Monday to Friday, from 8:00 AM to 5:00 PM AEST. Users can contact support through the Triber platform or by emailing support@triber.io.

